

YE – “LET ME SHOW”
(2022-3-ES02-KA152-YOU-000099218)

APV_MEETING	
Date	Thursday 18th and Friday 19th of May, 2023
Attendees	<ul style="list-style-type: none"> • Comitato Provinciale Arcigay Antinoo di Napoli (Italy) - Fabio Schiattarella • rede ex aequo - associação de jovens lésbicas, gays, bissexuais, transgéneros e simpatizantes (Portugal) – Jaime Moura • Taller d'Art, Cultura i Creació (Spain) - Ana Lorite & Fabio Di Luca
AGENDA ITEMS	
Image Rights	Every leader and participants will have to sign an individual authorization. Also, if there's any participant aged under 18, he/she will have to be authorize by their parents or tutors (they will have to sign a special authorization, in this case let TACC know so we can prepare it).
Presentation of the project	<p style="text-align: center;">1. Presentation of the project.</p> <p>"LET ME SHOW" is a youth exchange that aims to reconnect young people from Italy, Portugal, and Spain to share the experiences lived by being part of or defending the queer community and exchange knowledge to become aware of the power of photography in denouncing discrimination and the visibility of affective, sexual and gender diversity through reflection and debate, photographic practice, and the creation of a collaborative public exhibition.</p> <p>The youth exchange intends to generate spaces of reflection for European young people on the LGBTIQ+ people discrimination, through social photography.</p> <p>Thus, the exchange will end with the public photographic exhibition to make the project visible and claim the empowerment of LGBTIQ+ youth in front of the citizens of Barberà del Vallès.</p> <p style="text-align: center;">2. Goals of LET ME SHOW.</p> <p><u>General objective</u></p> <p>1.0. Giving a voice to young people from the LGBTIQ+ collective through social photography.</p> <p><u>Specific objectives</u></p> <p>1.0. Encourage expression and bonding through the visual arts.</p> <p>1.1. Promote values and attitudes corresponding to non-discrimination and respect for diversity.</p> <p>1.2. Know the uses of photography as a tool for reflection and social</p>



	<p>transformation.</p> <ol style="list-style-type: none"> 1.3. Identify discriminatory attitudes and unsafe spaces and look for ways to deal with these situations. 1.4. Value the benefits of emotional expression and collaborative work. 1.5. Promote personal self-knowledge, group cohesion and social inclusion. 1.6. Empower young people in the development of a joint photographic exhibition. 1.7. Put into practice the methodology and tools developed during the KA2 project. <p>3. Group work to prepare YE activities. Each group will prepare in advance:</p> <ul style="list-style-type: none"> - 3 energizers. - Intercultural night (typical food, dances, and trivial quiz) - Session / activity within the activity program (TACC will send a "activity sheet template" to fill with a description of the activity and logistics & material requirements). <p>4. Participants:</p> <ul style="list-style-type: none"> - Each country will participate with 1 LEADER (not limit age) + 10 PARTICIPANTS (18-30 y.o., being 5 of them with fewer opportunities). - From 18 to 30 (if there's anybody under 18, let us know). - Kinds of fewer opportunities: economical, disabilities, rural areas, etc. <p>* Both entities agree that during the exchange it is not planned to visit Barcelona since it is not a tourist trip.</p> <p>5. General Rules:</p> <ul style="list-style-type: none"> - Facebook group: every leader will add their participants. This will be the mean to get to know the other participants of the YE, and to share photos / pictures. No questions or doubts here, but through email at internationalprojects@taccbcn.com sent only by leaders and/or sending organisations. - WhatsApp group: each leader will create a WhatsApp group with their participants. - Bring the EHIC (European Health Insurance Card): make sure all participants have it. - Every country group must prepare 3 energisers (group games / ice breaker games). - Leaders will lead the communication between the participants and the organisation (and the other way around). - Every day, one leader will explain the group the activities that will be done that day. - Leaders are responsible to check on their participants and s/he must watch over for every participant's safety and wellbeing.
<p>Logistical aspects</p>	<p>1. Dates of the YE: It will take place from the 10th to the 16th of JULY 2023 (9th and 17th as travelling days).</p>



2. Travel days:

Participants can come 2 or 3 days before or leave 2 or 3 days after the YE to visit Barcelona. They will have to pay the diets and the accommodation expenses from the day(s) before and after the YE by themselves, not for the other days. The Erasmus+ program covers the expenses from dinner of the arrival day (9th of July) until breakfast of the departure day (17th of July).

3. Meeting Point:

Participants will arrive at the **Hotel Eurostars Executive** by themselves.

Address: Carrer Marie Curie, 2, Barberà del Vallès

Participants will arrive at Barcelona-El Prat airport before than 16.00 h, to get at the meeting point at 19.00 h.

TACC will provide the instructions of how to get there within the YE participant book / infopack.

4. Special dietary and health needs:

Food will be provided by a catering. We need to know in advance the **special dietary and health needs** (allergies, etc.), by filling in the Excel participant form already sent, in order to forward this information to the youth hostel.

5. Transport reimbursement:

The project finishes on the **30/09/2023**. From that moment, there is 2 months to justify the development of the project on the mobility tool. Once the justification is submitted, the NA has 2 months more to approve the justification and they may request some documents (e.g. original invoices).

All the travel fees (flights, trains, buses..., from participants' home to the venue of the YE, and from the venue of the YE to participants' home) will be reimbursed **in 2 times**:

- **First 50%:** within a period of 2-3 months from the date of the end of the mobility (**youth exchange**), those travel costs incurred and accredited through the original travel tickets and the official payment request (only will be considered those travel costs if original tickets were provided), and under the condition that the partner organisations have organised with the participants a dissemination activity after their return.
- **50% left:** within a period of 2-3 months from the date when the Spanish National Agency informs about the approval of the justification of the project on the mobility tool.
- Since TACC doesn't have all the money from the NA (not now and normally neither at the end of the project), and we don't want to make differences and pay the fees of some of the participants and not of the others, the reimbursement will be done to both partners at the same time (the last 50% when the NA pays the funds left at the approval of the justification on the mobility tool).



	<p>* The beneficiaries shall note that during the checking of the justification, the NA may request for any type of check also supporting documents or evidence that are typically specified for another type of check and/or an audit, which may delay the approval of the justification of the project and the eligible costs, and therefore, the reimbursement of the travel costs.</p> <p>We cannot transfer the money to individuals. We will transfer the money to the organization and each of them will have to transfer the money to their participants.</p> <p>The flight fees, for each participant on the APV & YE are 275€.</p> <p>6. Original transport tickets & ‘Payment request’: Leaders should collect all the transport tickets and boarding passes from the participants of their team, writing down with pencil the name of the participant at the original tickets. Every leader will have to fill in the ‘payment request’ document (with the transport information: flights, buses, trains from APV & YE) and their organisation will have to sign it. Every participant have to save all tickets, to give them to their leader, and then the sending organisation will send them all together after the YE.</p> <p>7. Impact: After the YE every country group will have to organise some activities in the home countries to show that the activities from the YE have had an impact after the project in Barberà del Vallès. There will be time to send to TACC pictures or videos of the impact until the end of September. All these information will be used also to justify the project in front of the NA in the mobility tool.</p> <p>8. Communication: Participants will have to communicate with leaders and leaders with the organisation (TACC). Leaders will have to explain to their participants that the communication will be this way, also, not to use FACEBOOK GROUP to ask questions. Leaders will deal with transferring the questions from the participants to the coordinators.</p>
<p>ACTIVITIES PREPARATION</p>	<p>1. Presentation of the planned activities.</p> <ul style="list-style-type: none"> • Meals Breakfast: 7.00 – 9.00 h Lunch: 14.00 – 16.00 h Dinner: 19:45 – 21:45 h • Activities E: energizer AM: morning activities (divided into 1st session and 2nd session) PM: afternoon activities (divided into 1st session and 2nd session) IN: intercultural night <p>Transversal activities:</p>



- **YOUTHPASSES** (after 'E'): every day, participants will have 30 min to work on their Youthpasses, guided by their leaders. After the YE, TACC will send them the link to fill in it.
- **MEETINGS** (after 'PM'): reflection activity in groups of participants; at the same time, leaders will have the daily meeting, where valuating the day, making comments about the group, preparing the day after, searching for solutions of problems that may arise.
- **MAKING-OFF / Communication commission group:** the multimedia team will document and disseminate the youth exchange; they will collect all the material for a broadcast video that will be showed at the farewell party.
- **Activity program**

DAY 0: Sun 9/7

Meeting point: 19.00 h at the **Hotel Eurostars Executive** in Barberà del Vallès.

First contact among participants

DAY 1: Mon 10/7

E // IN: Each day, one country will lead the energizers and the intercultural night.

During this day, it will be created the "multimedia" team, who will be in charge of recording and taking pictures during the whole YE (the last day at the farewell party, they will show the video projection made to all participants).

Time	Who?	Activity name	Description
E // IN	Catalonia	Energizers + Intercultural night	Activation of the participants through a group stimulation activity. Showing the culture of their country to the rest of participants.
AM.1	TACC	Presentation Erasmus+ & Exchange	(1) Presentation of the Erasmus+ program and types of key actions offered for young people. (2) Presentation of the exchange and program of activities. (3) Presentation of rules, instructions and behaviour guidelines for coexistence and accommodation. -> agreeing in living together rules, in small groups. (4) Resolution of doubts that may arise ----- Creation of the "multimedia" team.
AM.2	Catalonia	Name Games	Games of names so that they get to know each other, and they break the ice.
PM.1	TACC	Hopes & Expectations	Participants will define their expectations, fears and objectives and will translate them



			into a mural they will visit every day to measure their satisfaction with the project.
PM.2	Catalonia	Team Building	They will be divided into groups made up of 2-3 members from each country and will have to walk the streets of Barberà del Vallès completing various tests and challenges that will be indicated through an envelope. In this way they will get to know the city, find their bearings, and begin to work as a team and in an artistic way.
DAY 2: Tue 11/7			
Time	Who?	Activity name	Description
E // IN	Italy	Energizers + Intercultural night	Activation of the participants through a group stimulation activity. Showing the culture of their country to the rest of participants.
AM.1	TACC	My first time	A series of open questions are presented to the group to which they can respond freely and anonymously, if considered (when was the first time you met someone from the LGBTIQ+ community? when did you find out your sexual orientation?, etc.). A time line can be used to represent the experiences of the participants.
AM.2	TACC	Connections	They will be divided into various groups. The answers from the previous exercise are shared in order to find connections between the participants and raise the questions to be dealt with during the exchange (support vs. discrimination, visibility vs. repression, etc.).
PM	Italy	Emotional Workshop	Participatory group activity. Workshop where emotional and corporal expression techniques will be shared to strengthen the sense of belonging to the group and individual reaffirmation in a safe space for everyone.
DAY 3: Wed 12/7			



Time	Who?	Activity name	Description
E // IN	Portugal	Energizers + Intercultural night	Activation of the participants through a group stimulation activity. Showing the culture of their country to the rest of participants.
AM.1	TACC	Rainbow across Europe	They will be divided into various country groups. The participants, previously from their organisation, will have carried out a study on the situation of the LGBTIQ+ collective in their country, taking into account both the rights achieved and the discrimination suffered. This session will be the time to present and share the information with the rest of the participants.
AM.2	TACC	Meeting Point	After the country-group presentations, common conclusions are drawn from the participating country-groups regarding the situation of affective, sexual and gender diversity in Europe, and the possibilities of action for youth and LGBTIQ+ entities, after an exchange of opinions.
PM.1	TACC	Exploration workshop	Participatory activity in groups of different nationalities. The participants tour the municipality identifying those places that seem safe and unsafe with the help of a map and a camera.
PM.2	TACC	Intermediate Evaluation	Youth will review the initial "Hopes and Expectations" mural and analyse if they are meeting their expectations and what aspects they believe should be changed, evaluating different statements.

DAY 4: Thu 13/7

Time	Who?	Activity name	Description
E // IN	Catalonia	Energizers + Intercultural night	Activation of the participants through a group stimulation activity.
AM.1	Portugal	Visual Training	Workshop on photography so that the participants learn techniques, resources, and tools to take shots with different cameras, and even with the mobile phone.
AM. 2	TACC	Swimming Pool	Swimming Pool
PM.1	TACC	Coming Out	Screening of the documentary 'Coming Out', about the different 'coming out of the closet' of 10



			people belonging to the LGBTIQ+ community residing in Barcelona. Subsequent debate with one of the protagonists.
PM. 2	Catalonia	Living Library	An LGBTIQ+ activist will offer his testimony about his/her/their reality as a sexually diverse person in different areas of his/her/their life. In addition, the local group will show the rest of the countries the initiatives that are carried out in the municipality in this regard.
DAY 5: Fri 14/7			
Time	Who?	Activity name	Description
E // IN	Italy	Energizers + Intercultural night	Activation of the participants through a group stimulation activity.
AM 1	TACC	Group Brainstorming	Non-formal discussion activity. The participants will decide the content and structure of the final performance: how to select the photographs for the exhibition, their format, etc. and how they will organize their public presentation. The "America Alphabet" is a methodology of participatory activity by groups. The participants will be offered the possibility of using this technique (choice of words on the question that begin with each of the letters of the alphabet) to decide on which subject they want to take the photographs that are shown in the exhibition.
AM 2	TACC	Experimentation Workshop	Participatory activity in groups of different nationalities. The participants will tour the municipality taking photographs on the topic chosen as a group.
AM 2	TACC	Experimentation Workshop	Participatory activity in groups of different nationalities. The participants will tour the municipality taking photographs on the topic chosen as a group.
PM		Work on the final performance	Non-formal participatory activity. The group will work on the development of the photographic exhibition and the public act in which its presentation will take place.



DAY 6: Sat 15/7			
Time	Who?	Activity name	Description
		Pride Barcelona 2023	Participating at the Pride Parade and protest in Barcelona
DAY 7: Sun 16/7			
Time	Who?	Activity name	Description
E // IN	Catalonia	Energizers + Intercultural night	
AM		Last preparations	The group will finish working on the final performance and its dissemination through social networks and distribution of posters.
PM.1		Final Performance + YouthPass	Staging of the final performance, divided by the work commissions agreed upon during the last days of the project. Designed by the participants and in collaboration with local LGBTIQ+ youth organizations and groups and the Barberà del Vallès. At the end of the event, taking advantage of the fact that it is an event open to the public, the authorities of the City Council and the president of TACC will give the participants their issued YOUTHPASS certify-cate, valuing their achievement.
PM.2	TACC	Final Evaluation	Final evaluation in which the participants will express the extent to which their objectives have been fulfilled in a group dynamic and they will be able to propose new projects to continue this exchange. Likewise, in a written and anonymous form they will respond to a satisfaction questionnaire.
PM.3		Final Party	Small farewell party. Group dynamics and video projection made during the exchange.
DAY 8: Mon 17/7			
Departure: after breakfast.			
Material needed.			
TACC will send each partner a template for the activities that each team will lead during the YE. Let us know all the materials/logistics you will need for the activities , the energisers and the intercultural night. Also if you need a big room or a smaller one.			



<p>LOCATIONS (accommodation / workshop location / final performance location)</p>	<p>Spaces:</p> <ul style="list-style-type: none"> - Hotel Eurostars Executive: accommodation and breakfast. - La Roma youth center: afternoon activities - Ca n' Amiguet Civic Center: morning activities, lunch, dinner and intercultural nights - Casal de Cultura: sunday activities - Main square: final performance <p>1. Accommodation During the project all participants will be accommodated at Hotel Eurostars Executive.</p> <ul style="list-style-type: none"> - Rooms: Participants will stay in 2 people shared rooms, with its own toilet and shower. We will decide about the organisation of the rooms the first day with all the group (trying not to be from the same country per room, in order to get to know other people). <p>2. Meals During the project the breakfast will be provided at the hotel. Lunch and dinner will be offered in the La Roma through a catering. We need to know in advance the special dietary and health needs (allergies, etc.), by filling in the Excel participant form already sent.</p> <p>3. Activities Activities will be done in different spaces: La Roma youth center, Casal de Cultura, parks nearby, etc.</p>
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Action Plan

Task	Who	When
Preparing the YE book (infopack) and sending it to leaders and partners.	TACC	After the APV
Sending participant form with participants details (allergies, special food requirements).	Arcigay & rede ex aequo	Up to 2 weeks before the YE
Making sure that all participants from each country group has the EHIC card.	Arcigay & rede ex aequo	Up to 2 weeks before the YE
If there is a minor in the group, forwarding the "authorization for minors" to TACC (we will send, then, the template to be filled and signed).	Arcigay & rede ex aequo	Up to 1 week before the YE
Forwarding the special dietary needs and allergies to the catering.	TACC	2 weeks before the YE
Sending proposal of flights of the participants to get the approval from TACC.	Arcigay & rede ex aequo	Up to 2 weeks before the YE
Sending by email the confirmation booking emails from participants, all group together.	Arcigay & rede ex aequo	Up to 1 week before the YE
Sending the "activity sheet template" where describing the activity the country group will lead, with logistics and material required.	Arcigay & rede ex aequo	1-2 weeks before the YE
Sending logistics required for the intercultural night.	Arcigay & rede ex aequo	1-2 weeks before the YE
Creation of a Facebook group, so that participants get to know each other before the YE, and that they can share photos & videos during the project.	TACC	Up to 2 weeks before the YE
Leaders will add participants of their team on the Facebook group.	Arcigay & rede ex aequo	Before the project
Dissemination before the project (sending links / screenshots)	Arcigay & rede ex aequo	Before the project
Filling in the Erasmus+ participant report (leaders).	Arcigay & rede ex aequo	30 days from the date you receive the automatic email
Send the original invoices and 'payment request' by email.	Arcigay & rede ex aequo	After the YE
Send the original invoices and 'payment request' by post.	Arcigay & rede ex aequo	After the YE
Dissemination after the project (sending links / screenshots), to be included in the justification of the project on the mobility tool.	Arcigay & rede ex aequo	Up to the 30/09/2023
Submitting the justification of the project on the Mobility tool.	TACC	Up to the 30/11/2023
Approval of the justification of the project on the Mobility tool*. * They may request some documents (e.g. original invoices) that will delay the approval of the justification.	Spanish NA	Up to 2 months since they received the justification
Reimbursement of the first 50% of travel costs incurred and accredited through the original travel tickets and the official payment request (<i>only will be considered those travel costs if original tickets were provided</i>).	TACC	Within a period of 2-3 months from the date of the end of the YE.
Reimbursement of the 50% left of travel expenses.	TACC	Within a period of 2-3 months from the date when Spanish NA informs about the approval of the justification of the project.
Collecting the doubts of participants and forwarding them to TACC (communication will be only between partners and leaders). * Keep participants of each country group informed about the timing for reimbursement of travel costs.	Arcigay & rede ex aequo	Along the project.

Youth Exchange schedule

SCHEDULE "LET ME SHOW"

		9-7	10-7	11-7	12-7	13-7	14-7	15-7	16-7	17-7
AM	8:00 - 9:15	BREAKFAST								
	9:15 - 9:45	<i>from the accommodation to the youth center</i>								
	9:45 - 10:00	ENERGISE R Catalonia	ENERGISE R Italy	ENERGISE R Portugal	ENERGISE R Catalonia	ENERGISE R Portugal	ENERGISE R Italy	ENERGISE R participant		
	10:00 - 10:30	Working on YOUTHPASS with group leaders								
	10:30 - 12:00	Presentation Erasmus+, the exchange Name games <i>Catalonia</i>	My first time	Rainbow across Europe <i>by country group</i>	Visual training <i>Portugal</i>	Group Brainstorming Experimentation workshop	Day in Pride Bcn	Last preparations		
	12:00 - 12:30	BREAK								
	12:30 - 14:00	Hopes and expectations	Connections	Meeting point	Swimming pool	Experimentation workshop		Getting ready		
	14:00 - 16:00	LUNCH								
	16:00 - 17:30	Gymkana / Team building	Emotional workshop <i>Italy</i>	Exploration workshop	<i>Coming Out</i> documentary	Organisation final performance		FINAL PERFORMANCE		
	17:30 - 18:00	BREAK								
PM	18:00 - 19:30	Gymkana / Team building	Emotional workshop <i>Italy</i>	Intermediate evaluation	Living Library <i>Barberà del Vallès</i>	Work on the final performance		Final evaluation		
	19:15 - 19:45	Daily evaluation								
	19:45 - 21:45	DINNER								
	22:00	Get to know each other	INTERCUL. NIGHT Catalonia	INTERCUL. NIGHT Italy	INTERCUL. NIGHT Portugal	NIGHT ACTIVITY	NIGHT ACTIVITY	NIGHT ACTIVITY	FAREWELL PARTY	
	0:00	SILENCE								
	1:30	EVERYBODY MUST BE BACK AT THE ACCOMMODATION								